



## **SAFETY TIP: EYE ON SAFETY**

Stanford University's Department of Environmental Health and Safety has outlined the following steps for inspecting and maintaining eyewash and shower stations:

- Ensure that eyewash and shower stations are clear of obstructions and clearly visible from all directions, with adequate signage.
- They should be flushed *weekly* and the date flushed should be indicated on the attached tag.
- Check that eyewash protection caps are in place and are in good condition.
- Make sure that on/off valves are operational with a single motion and that water remains on when an operator removes his or her hand.
- Verify that the water runs smoothly and at an appropriate angle to wash affected areas.
- Continue to run flush the system in five-second increments until the water runs clear and free of sediment.
- Dry any spilled water to prevent a slipping hazard.

**For Indiana Municipal Insurance Program's Risk Management Services please contact:**

**IMIP Risk Management Services  
P.O. Box 2083  
Toledo, OH 43603-2083  
1-800-249-5268 (Toll-Free)  
RiskManagement@indianamip.com**